



## 海伦教育中心成立“家教中心”

海伦教育中心将于 2010 年增设“Tutoring Center 家教中心”-----其主要目的是为了满足不同小学生，中学生和高中生希望在以下科目得到家教的辅导或深化学习：

### 英文，中文，数学，物理，化学

担任家教的除了成人教师以外，海伦教育中心还欢迎在校的中学生和高中生积极报名参加“Tutoring Center 家教中心”的教师任职工作。海伦教育中心将根据他们各自所擅长科目及学生们的不同要求，分别担任小学，初中或高中以上各门课程）的任教工作。

### 申请者报名条件如下：

1. 具有以上任何科目的优秀考试成绩
2. 具有对事物的一定表述能力
3. 具有较强的责任心与耐心
4. 每次辅导课必须守时（不迟到不早退）

### “Tutoring Center 家教中心”如何运作？

申请需要家教服务的家长首先与教育中心联系，说明孩子所需辅导课程之要求。然后教育中心便为其安排海伦教育中心通过面试录取的在校辅导老师。所聘家教老师将按小时计酬-----（\$6/每小时）。海伦教育中心将为每位教员设置个人档案。在结束对每位学生家教服务后，海伦教育中心将根据学生和家长的反映，对每一位家教老师进行年终评估-----决定是否在来年继续聘任。对于尚是学生的小教员而言，此乃他们人生的起点，是一次十分难得的人生经验与经历。

海伦教育中心

## HCAEC Will Build Up “Tutoring Center”

Helen Educational Center will build up “Tutoring Center” since January of 2010----- to meet the needs of those students from elementary, middle and high schools who wish to be tutored for the following subjects

### English, Chinese, mathematics, physics, chemistry

HCAEC encourages teenage students from middle and high schools to volunteer for being the

tutors of the above programs. The following are the requirements for being a tutor in HCAEC:

1. With excellent score of any of the above subjects from school
2. Be good at explaining things to others
3. Be responsible and patient to the students
4. Be punctual whenever coaching to the students ( not late or early-leave )

### **How does “Tutoring Center” operate?**

**First**, parents who need “Tutoring ” service for their children register with HCAEC for a specific subject ( please fill in the following application form ).

**Secondly**, HCAEC, after interviewing the tutor candidates, will assign the qualified tutors to the student who have such needs.

**Third**, According to HCAEC’s salary payment system, the tutors will be hourly based: \$ 6/ per hour

**Forth**, HCAEC’s continuous hiring system is based on the annual evaluation to the tutors ( the feedbacks from users will be one of most important parts to it ).

HCAEC encourages teenagers from middle or high schools volunteer to apply for the tutors positions in our “Tutoring Center ”. We wish that the teenage students will be proud of yourselves by working as tutors for HCAEC and treasure your first, but extremely important & meaningful experience in your life.

### **Student’s Application**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: M  F

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

### **Courses For Tutoring**

Math: \_\_\_\_\_ Physics: \_\_\_\_\_

Chemistry: \_\_\_\_\_ English: \_\_\_\_\_

Chinese: \_\_\_\_\_ Others: \_\_\_\_\_